



**Step By Step Instructions for a NEW Adult Other Membership (Tournament Directors, Senior 55+ who plan to play in the US Open Tournament Only and do not participate in RMR Events).**

1. **PRINT, READ AND FOLLOW ALL DIRECTIONS.**
2. Go to this web address or press here:

[https://webpoint.usavolleyball.org/wp/memberships/join.asp?mbr\\_ChapterID=25980](https://webpoint.usavolleyball.org/wp/memberships/join.asp?mbr_ChapterID=25980)

3. Membership Information page will come up. Fill out all fields on this page, **fields marked with an \*** are required fields. Hit the "Continue" button when completed.
4. Membership Option page will come up. Choose **UNDECIDED** as a club name. Then hit the "Tab" key. If needed the RMR Office will assign you to a club/team after the Adult Team Registration form is received in the office.
5. You will then need to choose one of the following Membership Types:
  - ◆ Other Membership (Tournament Director and Senior 55+ only playing US Open). **\*If you are Senior and will be playing in the RMR Adult Tournaments you must be a Regular Adult Member.**
6. Now you are asked to select "Roles" that you want to associate with. Choose all that apply under Adult Team Roles and Unaffiliated Individual Roles and Interest and then hit "Submit". **WARNING**, If you choose a "Role" that is affiliated with a Junior Club/Team, you must register as a ADULT REGULAR MEMBER.
  - Adult Team Roles
    - Player
    - Coach
    - Team Representative
  - Unaffiliated Individual Roles
    - Unaffiliated Adult
    - Interested in officiating Adult Tournaments
    - Interested in officiating Junior Tournaments- **requires background screening**
    - Interested in directing Adult Tournaments
    - Interested in directing Junior Tournaments
    - I am a PAVO official
7. The "Confirm" page will then ask if the information is correct. If something needs to be corrected hit the "Edit" button next to the section.
8. Next, fill out the Payment Information section, ONLY VISA AND MASTERCARD are ACCEPTED, **YOU MUST PAY AT THE TIME OF REGISTRATION BECAUSE YOU CANNOT GO BACK IN LATER TO SUBMIT A PAYMENT. NOTE: ALL UNPAID MEMBERSHIP WILL BE CANCELLED DAILY.**
9. Next scroll to the bottom of the page and open the **USAV Waiver & Release Liability** and read ALL the information, close the document and check the box on the "Confirm" page. Then open the **USAV Participation Code of Conduct** and read ALL the information, close the document and check the box on the "Confirm" page.
10. **Now** for verification purposes you **MUST** enter your driver's license.
11. Once all the information is correct, go to the bottom of the page and hit the "I agree" box. Then need to hit the "Confirm" prompt, you will then be asked "Are you sure you want to submit your application". If you want to submit your information respond by hitting "OK".
12. Once you have completed the online registration process, including the acceptance of the online signature for the Waiver & Release of Liability Statement, Print Member Confirmation Page, which has your membership card at the bottom. **THE MEMBERSHIP CARD IS PROOF YOU ARE A CURRENT MEMBER OF THE 09-10 SEASON.**
13. If you need to update any of your personal information all you need to do is Login at <https://webpoint.usavolleyball.org/> , then "My Information" and change your information.